

100% Digital Leeds Movement

Activation Grants - applicant guidance

Introduction

Good Things Foundation is delighted to be working with Leeds City Council on their 100% Digital initiative, a cross sector collaboration that aims to ensure everyone in the city has the digital skills they need.

Across Leeds, 90,000 adults still lack the basic digital skills they need to participate in today's world, and people who are offline are missing out on all the benefits the internet can provide - from helping them to find work, to saving money and keeping in touch with friends and family.

Activations grants

As part of this movement towards a digitally inclusive Leeds, Good Things Foundation is inviting organisations, that are part of the Online Centres Network and have signed up to the 100% Digital Leeds movement, to apply for a one-off activation grant of £1,500.

Aims

The purpose of a one-off activation grant is to support an organisation to overcome barriers and strengthen their capacity, in order to deliver basic digital skills training. The activation grant should allow an organisation to support 150 learners to develop their basic digital skills and confidence.

Priorities

Priority will be given to organisations that demonstrate a barrier that prevents or limits delivery of basic digital skills training. This could simply be a lack of equipment. Activation grants will be awarded in line with this priority.

What can the grant be used for?

Grants can be spent on any relevant items or activities that support people in Leeds to develop basic digital skills, which may include equipment or services such as:

- new devices including computers, laptops, tablets, smart phones
- upgrading software for devices
- broadband fees
- printing of learning materials for your learners
- DBS checks for all staff and volunteers involved in delivering digital coaching and support, if not in place already

Requirements

- By receiving an activation grant an organisation is agreeing to use the Learn My Way platform to deliver basic digital skills training.

- It is expected that an organisation receiving an activation grant will:
 1. Increase their reach by supporting 150 learners within 12 months of receiving the activation grant, and demonstrate significant progress towards reaching this target (approx 75% of new learners reached) by 31st July 2019.
 2. Proactively report on impact and demonstrate progress towards reaching the target number of learners in two ways, 1) (automatic) registration of learners on the Learn My Way platform 2) A short online form to be completed monthly. Organisations may also be asked how they have spent the grant, during or at the end of the programme.
 3. Encourage learners to fill in the online learner survey [HERE](#). Learners are prompted to complete this survey when taking courses.
 4. Promote 100% Digital Leeds Movement by using marketing materials provided.

How to apply

Fill in the short online application form [HERE](#). The application form will remain open until **7th September 2018** (Good Things Foundation reserves the right to close the application form at any time prior to this closing date).

You can expect to hear back approximately 1 month after submitting your application.

Key points to note before applying

1. Organisations must be a part of the Online Centres Network in order to be part of the 100% Digital Leeds movement, and to apply for an activation grant. If you are not yet a Network member, please click [here](#) to register. One of the network team will then be in touch with you within the next few days to process your application and welcome you into the network.
2. Your organisation should have the potential to support 150 people to gain basic digital skills within 12 months of receiving an activation grant.

Key points to note when filling in the application form

Section 1: Organisation & Applicant details

Please enter and ensure that your details are correct. (Name, centre name, centre number, contact telephone number, contact email address)

Section 2: Questions

We are looking for concise responses to the questions - please stick to a 200 word limit for each response. You may want prepare your answers in a separate document and paste into the form once complete, checking the word count beforehand.

Please be clear and offer specific detail and examples where relevant.

Please note, once you have submitted your application you will be unable to edit or view the content.

Please feel free to contact Good Things Foundation Network Team at any time during office hours if you have any questions about the application process. They can be contacted on 0114 349 1666 or hello@goodthingsfoundation.org and are very happy to help.